**Role Description – Venue Technicians & Swing Technicians**

The purpose of all posts are ultimately to provide effective support for all technical and production aspects of the venues, including, lighting, sound, AV, and stage management for events both both in-house and with visiting companies.

The technicians will be members of the Technical Team and will report to the Production Manager. Each technician should be multi-skilled to some extent but can have key areas of expertise and experience.

**Contract term**  
Start dates of 16th or 23rd July (to be confirmed at offer stage, depending on exact role)

Finish dates of 26th August or 2nd September 2018 (to be confirmed at offer stage, depending on exact role)

Fringe technicians will be engaged as self employed freelancers, with responsibility for their own tax affairs.

Technicians will be required to work an average of 6 days a week over the contracted period. Shows in most venues run from 0900-2300, and once the festival commences there will be morning and evening shifts in each venue.

Workloads will be balanced as far as possible to equalise allocations of hours to technicians.

**Direct Manager**

Summerhall Fringe Production Manager – Brian Hutchison  
Summerhall Production Coordinator – Kostas Christakos

**Key Internal Relationships**

Summerhall General Manager, Box office Managers, Front of house staff, other technical staff.

**Key External Relationships**

Visiting companies, especially their technicians and managers.

**Duties and Responsibilities will include:**

Principal areas of responsibility for all technicians will include:

* The installation, set-up and subsequent removal of technical equipment in all performance venues.
* Assist visiting companies with technical rehearsals, including programming lighting desks, setting up any required technical equipment and overseeing use of company storage spaces.
* To welcome visiting companies and artists on arrival to ensure that all stage and technical facilities are prepared for use as directed.
* Monitor and support visiting companies throughout the run.
* Ensuring that all backstage facilities and equipment are prepared and maintained to the highest standard. Ensuring that all backstage areas and dressing rooms are kept clean and tidy.
* Assist in the daily turn rounds between shows, as well as the initial venue get-ins and subsequent get-outs.
* Ensure high standards of health and safety are adhered to by visiting companies, and reporting any breaches or problems to management.
* Operate shows as required, by advance arrangement with the technical managers.
* Complete and return daily show reports as directed.
* To undertake other reasonable duties and responsibilities as requested by the Production Manager or Coordinator.
* Keep full records of all shows and venue setups including turnaround notes, cue sheets and any other paperwork required to enable replacement technicians to run venues.
* Supervise and oversee the work of Junior technicians and help build their understanding of the venues and their systems.

**Candidate requirements - essential**

* Several years experience as a professional technician, preferably with a theatrical background.
* Good knowledge of theatrical and performance lighting technology, including rigging, patching, focussing and programming generic, led and moving light fixtures.
* Competent with setup and use of PA systems for performance and playback.
* Strong communication skills
* Good working knowledge of health and safety in an events context
* Ability to self organise and keep clear records
* Excellent problem solving and fault finding skills
* Good understanding of health and safety legislation and best practise
* Full legal rights to work in the UK, e.g. EU/Uk citizen or relvant working Visa.

**Candidate requirements - Desirable**

* Experience with Yamaha digital sound desks
* Experience with ETC Ion/EOS lighting desks
* Experience with Zero 88 Jester or FLX lighting desks
* Experience with D&B sound systems
* PASMA ticket

**Remuneration**

* Pay rate is £500 per week.
* All staff will receive a staff pass, which grants first-come first-served access to shows which are not sold out, and discounted food and drink on some products in Summerhall café & bars

**About Summerhall**

Summerhall occupies a central place in Edinburgh's art scene. It has won over 60 awards in its six years as a festival venue and was recently short-listed as Fringe Theatre of the Year by UK theatre magazine The Stage.

Since Summerhall took over the building from the University of Edinburgh’s Royal (Dick) School of Veterinary Studies in 2011, it has opened its doors for creative projects from a wide range of artistic disciplines, including theatre, literature, visual art, music and film. The focus lies on high-quality experimental work that startles and surprises; work that stirs something inside the visitor and explores the potential of art.

With its unusual history and innovative programme, Summerhall provides a great alternative to Edinburgh's more traditional venues. The programme frequently presents the best new international work alongside British and Scottish artists. British and international programmers alike follow the Summerhall programme closely and, accordingly, many shows go on to tour (inter)nationally after playing in Summerhall.

The building's history as a former veterinary school makes itself felt in the wide variety of spaces available for booking, each with their own charm. The venue also boasts its own brewery, distillery, pub, café and a buzzy festival courtyard. Summerhall has generated a loyal audience who are willing to try work in our programmes that is new to them.

Summerhall has committed to providing a safe and fair environment to work within. To that extent, amongst its many working conditions Summerhall pledges to give employees; legally entitled rest breaks, equal pay for young workers for the same roles as older workers, no unpaid trial shifts, consultation on rota changes and an environment free of discrimination on any grounds.